

# PROFESSIONAL RESUME OF **AMY HOVEN**

## OFFICE MANAGER – CHIEF PURCHASER – MARKETING DIRECTOR



1986	Graduate of John Marshall High School
1987 – 1989	Rochester Community College -- Rochester MN
1990 – 1991	Winona State College -- Winona MN
1990 – 1993	Mack Publishing Company, Staff Writer,
1995 – 2001	Rochester Ford Toyota- Inventory Control Manager, Customer Relations Manager
2001 – 2003	TCF Bank, Branch Manager-- Rochester MN
2003 – 2005	Northland Mortgage Company, Office Manager, Mortgage Broker -- Rochester MN
2005 – 2008	National Lending Source, Branch Manager, Mortgage Broker -- Rochester MN
2007 – 2010	Eagles Club, Events and Catering Manager
2010 – 2011	Superior Mechanical, Service Coordinator
2011 –Present	Superior Mechanical, Chief Purchaser
2016 –Present	Superior Mechanical, Marketing Director
2019 – Present	Superior Mechanical, Office Manager

### LICENSES & CERTIFICATIONS

2001-2009	Broker's License - State of Minnesota
2002-2009	Insurance Agent License State of Minnesota
2001 - Present	Notary Public, State of Minnesota

### ASSOCIATION INVOLVEMENT

2002 – Present	Plumbing, Heating, Cooling Contractors -- Rochester Chapter
2002 – Present	Plumbing, Heating, Cooling Contractors -- Minnesota Chapter
2002 – Present	Rochester Area Builders and Builders Exchange -- Rochester MN
2002 – Present	Associated Builders and Contractors -- Minnesota Chapter
2002 – Present	Chamber of Commerce -- Rochester MN
2002 – Present	Builders Association of Minnesota
2002 – Present	National Association of Home Builders -- Minnesota Chapter #346
2005 – 2012	Fraternal Order of Eagles / Auxiliary – Rochester MN
2013 – 2017	National Association of Women in Construction #346, Board of Directors
2012 – Present	National Association of Women in Construction -- Rochester MN

### VOLUNTEER WORK, ACHIEVEMENTS & AWARDS

2005 - 2011	Eagle's Cancer Telethon – Rochester MN
2013 - Present	National Association of Women in Construction Chapter #346 – Rochester MN
2017 - Present	Alzheimer's Association of Minnesota – North Dakota Region
2019	Superior Mechanical Leadership Award
2022	Superior Mechanical – Employee of the Year

**REFERENCES:**

**Ken Thoennes**

Gustave A Larson  
13200 10th Avenue North  
Plymouth MN 55441  
507-317-1859

**Michael Sparks**

Ferguson Enterprises  
3210 Prow Lane NW  
Rochester MN 55901  
507-292-9233

**Dave Ellingson**

Ellingson Insurance Group, LLC  
1016 Civic Center Drive NW, Suite# 102  
Rochester MN 55901  
507-258-4640

**Cooper Hager**

Auer Steel  
865 Xenium Lane North  
Plymouth MN 55441  
764-450-9252

**Steve Diderrich**

First Supply  
3815 Highway 14 W  
Rochester, MN 55901  
507-287-0202

**Tyler Coleman**

Sterling State Bank  
5600 Hwy 52 North  
Rochester MN 55901  
507-252-7220

