

PROFESSIONAL RESUME OF AMY HOVEN
OFFICE MANAGER – CHIEF PURCHASER – MARKETING DIRECTOR



1986	Graduate of John Marshall High School ~Rochester
1987 – 1989	Rochester Community College ~ Rochester MN
1990 – 1991	Winona State College ~ Winona MN
1990 – 1993	Mack Publishing Company, Staff Writer ~Photographer Assistant Editor
1995 – 2001	Rochester Ford Toyota- Inventory Control Manager, Customer Relations Manager,
2001 – 2003	TCF Bank, Branch Manager ~ Rochester MN
2003 – 2005	Northland Mortgage Company, Office Manager, Mortgage Broker ~ Rochester MN
2005 – 2008	National Lending Source, Office Manager, Mortgage Broker ~ Rochester MN
2007 – 2010	Eagles Club, Events and Catering Manager Rochester
2010 – 2011	Superior Mechanical, Service Coordinator- Rochester
2011 –Present	Superior Mechanical, Chief Purchaser ~ Rochester MN
2016 –Present	Superior Mechanical, Marketing Director~ Rochester
2019	Superior Mechanical Leadership Award
2019 – Present	Superior Mechanical, Office Manager ~ Rochester, MN

LICENSES HELD

2001-2009	Broker's License - State of Minnesota
2002-2009	Insurance Agent License State of Minnesota
2001 - Present	Notary Public, State of Minnesota

ASSOCIATION INVOLVEMENT

2002 – Present	Plumbing, Heating, Cooling Contractors ~ Rochester Chapter
2002 – Present	Plumbing, Heating, Cooling Contractors ~ Minnesota Chapter
2002 – Present	Rochester Area Builders and Builders Exchange ~ Rochester MN
2002 – Present	Associated Builders and Contractors ~ Minnesota Chapter
2002 – Present	Chamber of Commerce ~ Rochester MN
2002 – Present	Builders Association of Minnesota
2002 – Present	National Association of Home Builders ~ Minnesota Chapter #346
2005 – 2012	Fraternal Order of Eagles – Auxiliary – Rochester MN
2013 – 2017	National Association of Women in Construction #346, Board of Directors
2012 – Present	National Association of Women in Construction ~ Rochester MN

VOLUNTEER WORK

2005 - 2011	Eagle's Cancer Telethon – Rochester MN
2013 - Present	National Association of Women in Construction Chapter #346 – Rochester MN
2017 - Present	Alzheimer's Association of Minnesota – North Dakota Region

REFERENCES:

Ken Thoennes

Gustave A Larson
13200 10th Avenue North
Plymouth MN 55441
Work: 507-317-1859

Michael Sparks

Ferguson Enterprises
3210 Prow Lane NW
Rochester MN 55901
Work: 507-292-9233

Dave Ellingson

Ellingson Insurance Group, LLC ,
1016 Civic Center Drive NW, Suite# 102
Rochester MN 55901
Work: 507-258-4640

Cooper Hager

Auer Steel
865 Xemium Lane North
Plymouth MN 55441
Work: 764-450-9252

Steve Diderrich

First Supply
3815 Highway 14 W
Rochester, MN 55901
Work: 507-287-0202

Ann Sand

Sterling State Bank
5600 Hwy 52 North
Rochester MN 55901
Work: 507-252-7220



SUPERIOR
MECHANICAL